

অধ্যক্ষৰ কাৰ্যালয়
Office of the Principal

পশ্চিম গুৱাহাটী মহাবিদ্যালয়

অমৃত ভাৱালী পথ, ধৰাপুৰ, গুৱাহাটী-৭৮১০১৭, অসম

PASCHIM GUWAHATI MAHAVIDYALAYA

Amrit Bharali Path, Dharapur, P.O. : Azara

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NAAC Accredited B+ (3rd Cycle)

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Date: 14/06/2024

From: Dr. Manisha Bhattacharyya
Principal, Paschim Guwahati Mahavidyalaya
Dharapur, Ghy - 17

Admission Notice – 4
(For TDC 1st Semester, 2024-25- FYUGP and FYMIP)
(Stream- Arts, Commerce)

It is hereby notified to all the students of FYUGP 1st Semester (Arts & Commerce) for the session 2024-25, that the following dates are fixed for 1st Semester admission. Students are asked to come to the college with all the important documents along with fees for admission.

Class	Date	Activities (Documents Verification & Admission)
BA. & B.Com. 1 st Semester	19 June, 2024	Preparation and publication of 1 st merit list
	20-21 June, 2024	Admission of applicants in 1 st merit list
	22 June, 2024	Preparation and publication of 2 nd merit list
	24-25 June, 2024	Admission of applicants in 2 nd merit list
	26 June, 2024	Preparation and publication of 3 rd merit list
	27-28 June, 2024	Admission of applicants in 3 rd merit list
	29 June – 1 July, 2024	Spot admission
Rs. 7180.00 for Paid admission Rs. 650.00 for Free admission Payment mode: Online		

Documents Required for Free Admission:

1. Application form of Samarth
2. Admit Card of HSLC & HSSLC
3. Mark-Sheet of HSLC & HSSLC
4. Tree Plantation Photo
5. Income certificate
6. Declaration Form
7. Caste Certificate (If applicable)
8. Passport size Photo (01 Copy)
9. Unique ID

Documents Required for Paid Admission:

1. Application Form of Samarth
2. Admit Card of HSLC & HSSLC
3. Mark-Sheet of HSLC & HSSLC
4. Caste Certificate (If applicable)
5. Passport size Photo (01 Copy)
6. Unique ID
7. Gap certificate (If applicable)

Principal

Paschim Guwahati Mahavidyalaya
Dharapur, Ghy- 17

Paschim Guwahati Mahavidyalaya
P.O. Azara, Guwahati - 17

I/586231/2024



GOVT. OF ASSAM
DIRECTORATE OF HIGHER EDUCATION
 KAHILIPARA::: GUWAHATI

NOTIFICATION

Ecf No: 473870/20

Dated: Kahilipara, 12th June, 2024

In larger public interest and as per requests received from the Universities and College authorities to extend the timelines for academic scrutiny due to a large quantum of applications received, the undersigned is directed to communicate that the Govt. of Assam in Higher Education Department has considered the matter and has decided to extend the timelines in the Assam State Higher Education Portal for admission to FYUGP (Four-year Undergraduate Programme), FYIPGP (Five-year Integrated Post Graduate Programme) and FYIMP (Five-year Integrated Master Programme).

The modified timelines, as mentioned below, apply to both the modes of admission either through non-CUET mode or CUET mode, provisioned through the common admission portal (<https://assamadmission.samarth.ac.in/>), for all State Universities and participating Private University campuses in Assam, Govt/ Pandit Deendayal Upadhyaya Adarsha Mahavidyalaya/ Provincialized/ Govt. Model Colleges/ Autonomous Colleges/ Private/ Venture/ Non-Government Colleges affiliated with State Universities and Assam University.

MODIFIED TIMELINES		
Mode of admission	Date	Activities
Non-CUET	27 May-5 June	Application and Programme selection
	06- 07 June	Correction window
	08- 18 June	Academic screening by HEIs (extended timeline)
	19 June	Preparation and publication of 1st merit list
	20-21 June	Admissions of applicants in 1st merit list
	22-June	Preparation and publication of 2nd merit list
	24-25 June	Admissions of applicants in 2nd merit list
	26 June	Preparation and publication of 3rd merit list
	27-28 June	Admissions of applicants in 3rd merit list
	29 June- 1 July	Spot admission
Post-admissions under Non-CUET	01 – 03 August	Induction programme
	05- 10 August	Demo class for Core and Common course
	12- 14 August	Paper/course selection in Samarth portal
	16-Aug	Full class resumes
CUET ¹	01-02July	Programme selection
	03-04July	Correction window
	05-08July	Academic screening by HEIs
	09 July	Preparation and publication of 1st merit list
	10-11 July	Admissions of applicants in 1st merit list
	12 July	Preparation and publication of 2nd merit list
	13 & 15 July	Admissions of applicants in 2nd merit list
	16 July	Preparation and publication 3rd merit list
	17-18 July	Admissions of applicants in 3rd merit list
	19-20 July	Spot Admission (for CUET)
	29-31 July	Final Spot Admission (for both non CUET and CUET)

¹ Depending on the declaration of CUET results, there may be modifications to the schedule of CUET admission

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Timelines for commencement of classes after completion of admissions	
01 – 03 August, 2024	Induction programme <i>for students admitted both through CUET and Non-CUET mode</i>
05- 10 August, 2024	Demo class for Common courses <i>For students to attend and understand the papers under AEC, SEC, VAC, IDC/MDC/GE</i>
12- 14 August, 2024	Paper/course selection in the Samarth portal
16- August, 2024	Paper-wise/ Course-wise/ Discipline-wise student list will be generated which shall be downloaded by the HEIs and circulated to each department for conduct of classes accordingly
16-August, 2024	Full classes for all courses resume for the first semester across all HEIs

The following points may be noted by all concerned:

1. **Academic scrutiny is to be done for all completed applications received by the Higher Educational Institution failing which download of the consolidated sheet for merit list preparation and merit list publication will not be allowed in the portal.** The affiliated Colleges are to strictly follow the affiliating University's prescribed guidelines regarding inclusion/consideration of the subjects for calculation of the merit score.
2. **No separate College-wise policy for merit list preparation should be entertained or practised** by the Colleges in any form whatsoever, which is exclusionary/contradictory to affiliating University's guidelines.
3. In the case of in-campus programmes of Universities and Autonomous Colleges, the merit-list policy, as notified/published in the Information Bulletin for the UG admissions 2024, is to be followed.
4. The procedures for academic scrutiny have been repeatedly explained through online sessions and step by step manuals and videos have already been sent to all the HEIs. The respective in-charge of admissions of the Universities and Principals of Colleges should share the manuals and disseminate the necessary information related to academic scrutiny with the scrutinizers. **Repetitive calls for clarification on the same matter may be avoided** unless it is a matter beyond the steps defined in the manuals
5. The Institutions are also to **refrain from collection of any other separate admission form or fees** from applicants, other than what is stipulated in the Assam State Higher Education Admission Portal.
6. The unique combination of the registration number and form number generated from the admission portal will be used for all future reference. **The DHE Unique ID which was used earlier will not be required henceforth.**

This has approval of the competent authority.

Director of Higher Education, Assam
Kahilipara, Guwahati

Memo Ecf No: 473870/20-A

Dated: Kahilipara, 12th June, 2024

Copy to:

1. The Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-6 for kind information.
2. The P.S. to Hon'ble Education Minister, Assam for kind appraisal of the Education Minister, Assam.
3. The Registrar, Assam University, all State Universities, and participating Private Universities of Assam for kind information and necessary action.
4. The Principal, all Govt/Provincialized/PDUAM/Private/Venture/Govt. Model Colleges of Assam for kind information and necessary action.
5. Dr. Pranjal Protim Barua, OSD, DHE and Nodal Officer, Samarth e-Gov suite, Assam for information and necessary action.

e-signed
Director of Higher Education, Assam
Kahilipara, Guwahati

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**GOVERNMENT OF ASSAM
HIGHER EDUCATION DEPARTMENT
DISPUR:: GUWAHATI-6**

No.490303/2024/9

OFFICE MEMORANDUM

Sub:- Scheme for Fee waiver of admission fees, tuition fees etc. for students taking Admission in H.S./Degree and M.A./M.Sc./M. Com Courses.

In continuation of FEE WAIVER scheme under Pragyani Bharti for free admission in H.S. / Degree and M.A./ M.Sc./M. Com Courses under Higher Education Department, the scheme will continue for the year 2024-25 for those whose parental income is below Rs. 2.00 lakh.

1. **Aim:** The aim of the scheme is access to the poor students of the State and to help them achieve the benefits of Higher Education.
2. **Scope and Applicability:** The Schemes will be applicable to the students seeking admission into 1st year of H.S./B.A./B.Sc./B.Com and M.A./M.Sc./M.Com courses. Students taking admission in any self-financing course are not eligible under this scheme. In case of H.S. and B.A./B.Sc./B.Com course, those students whose fees were waived earlier will also be eligible to avail the scheme for the second year and third year admission. For M.A./M.Sc./M. Com. the benefit of the scheme is applicable for Final year for those whose fees were waived earlier.
3. **Institutes incorporated under the scheme:**
 - i. All State Universities, Govt. Colleges, Govt. Model Colleges, Govt. Model Women Colleges, PDUAM, and Provincialized Colleges of Assam.
 - ii. This scheme will not cover Private Colleges, Private Universities and Central Universities situated in Assam.

4. **Applicability:**

Category of students eligible under the scheme:

- i. Students whose parental annual income is less than Rs. 2.00 lakh from all sources will be eligible to avail this scheme.
- ii. If either of the parent (mother or father) of the student is working in the State Govt./ Central Govt./Semi Govt./State or Central Govt. undertakings, such students shall not be eligible under this scheme.
- iii. Scheme is only for regular students having minimum 75% of attendance in classes with no back paper in previous examination.

5. **Proof of Income/Documents required:**

- i. An Income Certificate from the Local Revenue Circle Officer.

OR

- ii. As per Govt. Notification vide No. AHE.354/2021/11 dated 13-09-2021, an alternative to the Income Certificate issued by the Circle Officer, the Head of the Institution from where a student has passed out

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may also issue an Income Certificate for the purpose of the Fee Waiver Scheme and the same shall be accepted by the Institution admitting the student.

OR

- iii. The Head of an Institution where a student is seeking admission may admit a student under Fee Waiver Scheme if he/she is satisfied that the annual income of the parents of the student is below Rs.2.00 lakh per annum, by recording their satisfaction and issuing an Income Certificate in favour of the student for this purpose.

OR

- iv. The student or his/her parents may submit a Notary/Affidavit in respect of his/her Annual Income for availing the Fee Waiver Scheme which shall be accepted by the Institution.
- v. The Income Certificate so submitted by the candidate will have to be verified by the Competent Authority within one year and action as per Law will be taken against anyone where submission of false Certificate is established.
- vi. The College authority may give admission to the students without examining the original marks sheet. However, the admitted students must produce their original marks sheet on or before 15th October, 2024, otherwise, the admission will be cancelled.
- vii. A declaration from the students that neither of the parents (father or mother) of the students is an employee of State Govt., Central Govt. Department or its undertaking. Such form shall be devised by the concerned Registers/ Principal. If such a declaration is found to be false, the admission shall be cancelled and fee shall be realized from such students.

6. **Power of Admission Committees:** The Admission Committees of the concerned Colleges and Universities shall have the power to enquire into the income of the family in case of doubt in regard to students and if the committee is of the view that the income of the parents exceed Rs. 2.00 lakh, the committee may recommended cancellation of admission notwithstanding documents submitted by the student. Such enquiry may commence suo moto by the institute or on a complaint received against any student availing benefit under this scheme. The Category of Institutes coming under the purview of the Scheme. Shall constitute such committees comprising of Senior Teachers. The Principal/Registrar of the institution shall observe due diligence and will not allow any undeserving candidates. The Director of Higher Education will make random check of income certificate and disciplinary action may be taken against the student/ official or principal.

7. **Fee to be Waiver under the Scheme:**

Year	Category of Admission	Nature of Fees to be Waived
1 st Year/ New Admission	Higher Secondary, B.A./B.Sc./B.Com./ and M.A./M.Sc./M.Com. Session 2024-25	All Fees that a College or University realizes from students in Normal Course rate not to exceed than the fee realized last year i.e. 2023-24 session. Colleges will realize only Magazine fees, Games & Sports fees and College Week Fees. All other fees will be exempted.
2 nd year and 3 rd admission	For those admitted in B.A./B.Sc./B.Com with no fee during the session 2022-23 and 2023-24.	This benefit will accrue to those students who were admitted under this scheme during 2022-23 and 2023-24 session whose parental annual income less than Rs. 2.00 lakh from all sources.
Final year admission	M.A./M.Sc./M.Com for those admitted with no fee during the session 2023-24	

8. **Duties and Responsibilities if Students availing the Scheme:**

Students seeking admission into 1st year will plant a sapling at his/her College or at his /her home and shall give photograph of the same to the college. The student has to nurse the sapling and while seeking

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admission into second year shall give photograph or the same tree that was planted during previous year. A Scrutiny Committee shall be constituted comprising teacher which will examine the photograph and will assess the genuineness of the photograph and growth of the plant. Only on receipt of recommendation from the Committee, the student can avail subsequent year fee waive. This will be effective from the session 2024 (applicable to those who benefited under the scheme during 2022-23 and 2023-24 session). Students availing the fee waiver benefit during the Current Year shall submit photograph of the sapling planted by them earlier to the College authority and the college authority shall scrutinize the authenticity of the same and allow the candidate accordingly.

9. Responsibility of College and Universities:

- i. All Colleges and Universities will be required to upload the names of students admitted availing fee waiver benefit, in SAMARTH Portal.
- ii. The Registrars/ Principals are to ensure that all the student data uploaded in SAMARTH Portal are correct.

10. Marking at the reverse of Mark sheet of candidate given free admission:

- The Universities and Colleges giving free admission under this scheme to give one endorsement at the reverse of relevant mark sheet of the student so that the student does not seek free admission in multiple Colleges.
- The Universities and Colleges will devise Rubber seal and use the seal at the reverse of mark sheets of the beneficiary students.

Secretary to the Govt. of Assam.
Higher Education Department.

Memo No. 490303/2024/9

Copy to:-

1. The P.S. to the Hon'ble Chief Minister, Assam for kind appraisal of Hon'ble Chief Minister.
2. The P.S. to the Hon'ble Minister, Education, Assam for kind appraisal of Hon'ble Minister.
3. P.S. to the Addl. Chief Secretary to the Govt. of Assam, Higher Education Department for kind appraisal.
4. P.S. to the Commissioner & Secretary to the Govt. of Assam, Finance Department for kind appraisal.
5. The Director of Higher Education, Assam for necessary action: He will communicate the order to all the Principals through posting it in his website.
6. The Director of Information & Public Relations Assam for wide publicity.
7. Guard file.

Joint Secretary to the Govt. of Assam.
Higher Education Department.